



CARNINY PRIMARY SCHOOL

61 Old Cullybackey Road

BALLYMENA

Co Antrim

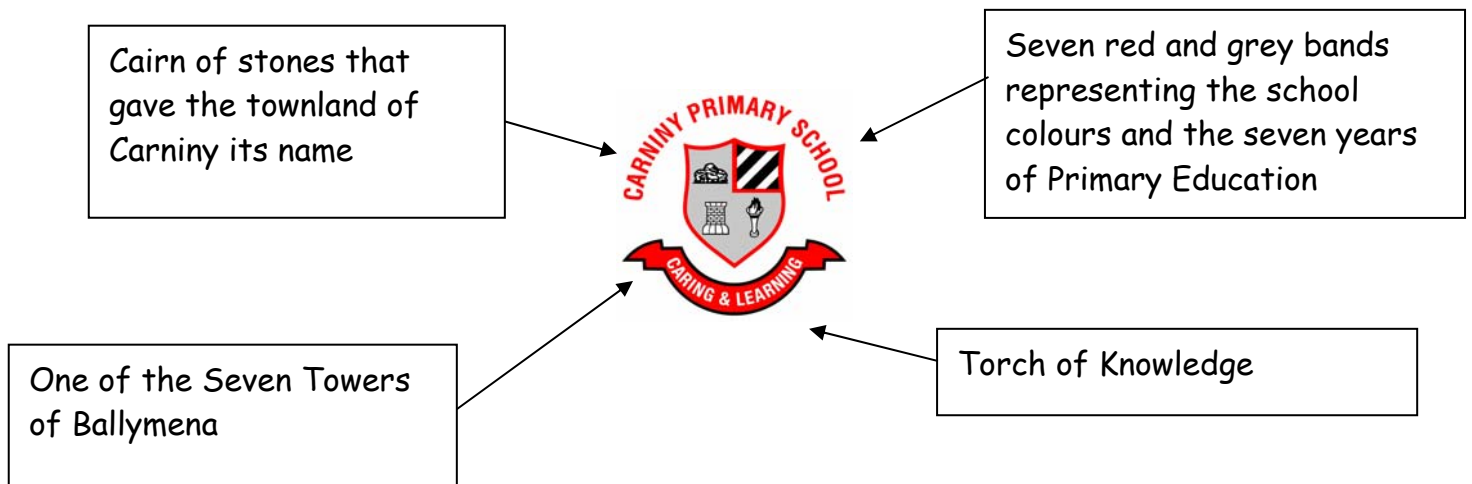
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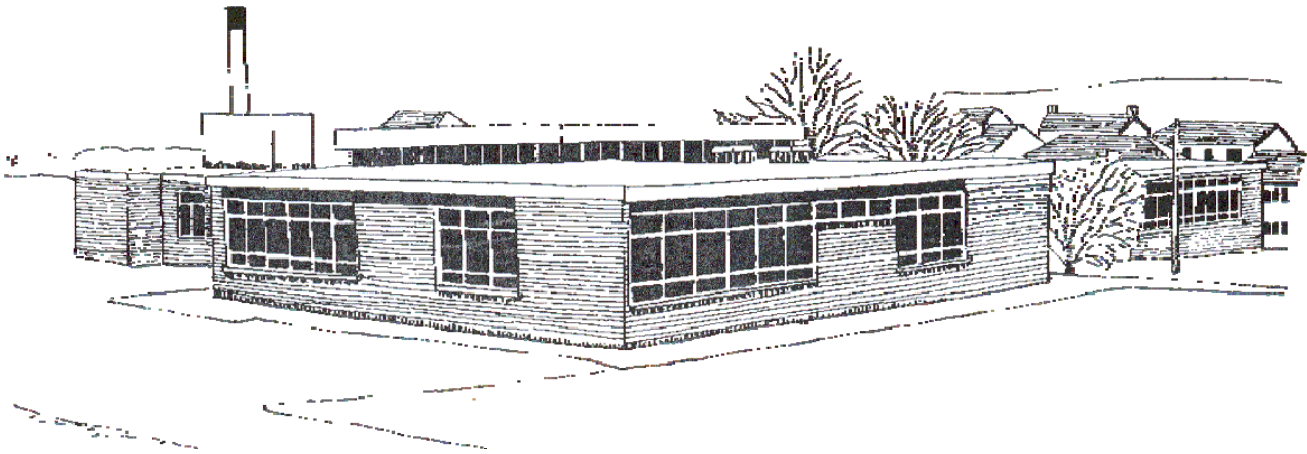
Caring and Learning

School Ethos

This is our school
Let peace dwell here.
Let the rooms be full of contentment,
Let love abide here.
Love of one another;
Love of mankind,
Love of life itself,
And love of God.
Let us remember
That as many hands build a house,
So many hearts make a school.

Introduction

Carniny School is named after the historic townland and was founded in 1818. The present building, built in 1972, has nine permanent classrooms surrounding a central Dining/Assembly/P.E. hall which is used for PE./Games, School Meals, Assemblies, Concerts and PTA events. Three mobile classrooms are also in use. One of these is used as the Library/Music/Special Needs classroom, and the other two as P5 and P7 classrooms. A soccer and hockey pitch has been developed within the school grounds. School meals are prepared on site. The school corridors are used to display pupils' work and a photographic record of school teams, music groups etc.



Pupils attending reside mainly in the triangular catchment area bounded by the Cullybackey Road to the west and the Ballymoney Road to the east. However since the introduction of open enrolment parental choice rather than strict geographical zoning determines the school enrolment pattern.

Carniny is a co-educational day school under the control of the North-Eastern Education & Library Board. The age range of pupils is four to eleven years. The expected enrolment for 2012/2013 school year is 270 pupils.

Parents may obtain a copy of general information about schools in the N.E.E.L.B.'s area from the school or from the Board's Headquarters, County Hall, 182 Galgorm Road, Ballymena. BT42 1HN.

Admission and Visiting

Carniny Primary School adheres to a fully inclusive admissions policy offering children from all religious/ethnic backgrounds and mental/physical abilities, an equal opportunity to be enrolled.



Parents considering sending their children to the school should contact the Principal who will arrange an appointment to visit. If the school's current Enrolment Number (270) and Admissions Number (40) are exceeded, the Principal with the approval of the Board of Governors will select pupils for admission by applying the intake criteria as listed in order of priority.

1. Children who have a brother/sister currently attending Carniny PS.
2. Children whose brother/sister previously attended. (name/dates attended must be given on the application form).
3. Children who are the eldest in a family
4. Children whose home address is closest to Carniny PS (as measured by public road).

Applications and Admissions

| Year | Admissions Number | Total Applications | Total Admissions |
|-----------|-------------------|--------------------|------------------|
| 2007/2008 | 38 | 37 | 36 |
| 2008/2009 | 38 | 43 | 42 |
| 2009/2010 | 38 | 28 | 28 |
| 2010/2011 | 38 | 37 | 38 |
| 2011/2012 | 40 | 50 | 44 |



School Vision and Aims

Our motto "Caring and Learning" permeates all aspects of school life and is central to the school's vision.

"A friendly forward thinking school in which everyone is valued and encouraged to be successful"



In realising this vision our aim is to:

1. Provide children with academic and social life skills
2. Enable children to reach their academic potential
3. Build each child's confidence
4. Encourage enjoyment through learning
5. Encourage both independent and collaborative work
6. Create motivated learners
7. Teach children that they may learn by mistakes
8. Provide children with skills required for the workplace
9. Encourage children to be adaptable to new situations
10. Encourage children's self respect and respect of others
11. Develop pupils' moral values and spiritual awareness
12. Encourage children to have a healthy lifestyle

The above aims will be fulfilled by:

1. Delivering a broad, balanced and challenging curriculum
2. Implementing the school's effective teaching and learning policy and adopting a variety of teaching approaches.
3. Promoting learning partnerships between the school home and community
4. Creating a comfortable, secure and stimulating learning environment
5. Offering a range of extra curricular activities
6. Differentiating learning experiences
7. Employing a range of learning resources
8. Valuing all opinions
9. Encouraging a culture of self evaluation
10. Allowing children to learn from their mistakes

MANAGEMENT AND STAFF

The School's Board of Governors has nine members



N.E.E.L.B. Representative: Mrs P Fleming Mr D Fulton (Vice-Chairman)

Transferor Representatives: Mrs D Nelson Dr S Russell (Chairman)
Mr J Alexander Mrs C McKay

Parents' Representatives: Mr S Wilson Mr C Elliott

Teachers' Representative: Mrs V Wylie

Hon Secretary: Mr R Ross

Teaching Staff 2011/12:

Principal Mr R Ross

Key Stage 1
Mrs V Wylie
Mrs M McCombe
Mrs G O'Neill (Part time)
Mrs G Dickson (Part time)
Miss L Stevenson
Mrs J Barnes
Mr D Calwell

Key Stage 2
Mr G Fisher
Mr S Church
Miss R Todd
Mr J Henry (Vice Principal)



Special Needs

Mrs K Armstrong

Non-Teaching Staff:

Senior Clerical Officer:

Mrs M Shevlin

Clerical Officer:

Mrs B Anderson

Classroom Assistants:

Mrs R Fletcher

Miss K McCartney

Miss J McCartney

Mrs C Simpson

Mrs S Andrews (Temporary)

Mrs A Russell (Temporary)

Mrs A Neilly (Temporary)

Mrs P Moore (Temporary)

Mrs J Craig (Temporary)

General Assistants:

Mrs J McMullan

Caretaker:

Mr W Peacock

Cleaning Staff:

Mrs J Davison

Mrs D Hueston

Cook-in-Charge:

Mrs L Forsythe

Kitchen Assistants:

Mrs I Hayes

Miss P Greenwood

Mrs K McFall

Supervisory Assistants:

Mrs F Fullerton

Mrs S Hazlett

Mrs G McLees

Mrs R Tweedy



LEARNING THROUGH PLAY IN KEY STAGE 1



DRAMA



THEATRE TIME



EDUCATIONAL TRIPS



SPONSORED WALK AT PORTGLENONE FOREST ORGANISED BY THE PTA

The School Curriculum

The school is delivering the Revised Northern Ireland Curriculum.

The primary stage of the curriculum comprises:

| | |
|----------------------|------------------|
| The Foundation Stage | Years 1 and 2 |
| Key Stage 1 | Years 3 and 4 |
| Key Stage 2 | Years 5, 6 and 7 |



The curriculum for the three stages is set out in six Areas of Learning. These include:

1. Language and Literacy
2. Mathematics and Numeracy
3. The Arts (including Art and Design, Drama and Music)
4. The World Around Us (focusing on the development of knowledge, skills and understanding in Geography, History and Science and Technology)
5. Personal Development and Mutual Understanding (focusing on emotional development, social skills, learning to learn, health, relationships and sexuality education and mutual understanding in the local and global community)
6. Physical Education (focusing on the development of knowledge, skills and understanding through play and a range of physical activities)

The school also places much importance on children learning languages. Spanish is taught to children in Foundation Stage and Key Stage 1 and French to children in P5-7 classes

Religious Education and Assembly

Morning Assembly is an integral part of school life. It develops a sense of belonging to the school community while nurturing the Christian values of tolerance, courtesy, helpfulness, courage, generosity and consideration for others. A rota of visiting clergy is organised for collective worship. Pupils also have the opportunity to lead school assembly during the school year. Parents are welcome to attend any seasonal services of worship.

Teachers have adopted the NEELB Scheme of Work for Religious Education. Pupils may be withdrawn from RE teaching, if desired, following a written request and consultation with the principal.



Sport

The aim of the school is to develop and nurture an interest in sport and teach the skills, rules and team strategies necessary to enjoy and excel in sporting games. The school has a long tradition of sporting excellence in Soccer, Netball, Hockey and Swimming. There is also an opportunity for some Key Stage 2 pupils to participate in Rugby, Cricket and Golf. The value of team games is greatly esteemed by the staff both in terms of maintaining the traditions of sportsmanship, team co-operation but also the important element of competitive performance. Sport is also important in terms of cross-community activities and Education for Mutual Understanding through the regular inter-school league fixtures. The school has a multi-purpose hall, which is timetabled for P.E. and games throughout the year. It also has its own grassed soccer pitch/hockey pitch and a tarmac playground. The Annual Sports Day in June receives enthusiastic support and participation from parents.

School Visits

The school encourages visits from outside agencies to speak to the children (for example local ministers, RNLI, RSPB, PSNI). Pupils also make educational day visits to places of local interest (Causeway School, museums, theatre productions etc). In upper Key Stage 2 a residential visit is organised. Previous places visited have included Edinburgh, York and Glasgow.

Pastoral Care

The school will endeavour to provide a comfortable and safe environment for work and play, recognising that it has a responsibility for each pupil's physical and emotional well-being. The class teacher will be alert to the pastoral needs of his/her pupils. Any concerns will be brought to the attention of the Principal or in his absence the Vice-Principal.

If a child protection issue arises, referral will be made to the designated teacher for child protection and the school's policy for child protection will be immediately implemented (a copy of the Child Protection Policy is available from the Principal on request).

Bullying is a highly distressing and damaging form of abuse and is not tolerated in school. Staff are vigilant at all times to the possibility of bullying occurring and will take immediate steps to stop it happening, to protect and reassure the victim (a copy of the school's Anti Bullying Policy is available from the principal on request).



In cases of sickness/injury the school will contact the parents or the person they have nominated to be contacted

should they not be available. In an extreme emergency where immediate medical attention is critical the Principal or his delegated colleague will obtain such by summoning an ambulance to take the child to the casualty department, Antrim Hospital. Every attempt will be made to contact parents when such emergency medical attention is required. The school's Medication Policy (available from the school office) outlines all procedures in the administration of all medication. The school has also an important role in ensuring that children in our care know the risks of drug taking and are provided with the necessary skills to make informed choices about drugs.

All procedures relating to the safety and welfare of pupils are summarised in the School Handbook. Where parents are concerned about any aspect of a child's safety and well being the matter should be discussed with the Principal.

Special Educational Needs

The school will undertake within its resources the provision of special educational needs, which may arise from a pupil's physical incapacities or his/her learning abilities. If, despite the additional help from the class teacher and the support of the school's Special Education Needs Coordinator (Mrs Armstrong), the child is unable to cope, then following consultation with the parents, a statement of the pupil's needs will be determined by the N.E.E.L.B. This may result in additional assistance being provided at this school or placement in another appropriate school. A copy of the school's Special Needs Policy is available from the Principal on request.



The school building and grounds have been adapted to cater for pupils and adults requiring disabled access. There is wheelchair access to the front and rear of the building via ramps and inside there are two wheelchair lifts. There is also a private disabled access toilet and changing room for personal needs. All internal classrooms have wide doors for ease of access. Outside, all mobiles are accessed by ramps and /or slopes. External steps have high visibility paint on their edges.

Non Statutory Curriculum

The school prides itself in taking part in a wide variety of activities that further develop the children. Such activities include:

- Developing links with other European schools through the Comenius programme.
- Teaching of Foreign Languages.
- Participating in Local, Provincial and National competitions/ festivals.
- Charity/ Fundraising events.
- Drama and Musical productions.

- Involvement in Environmental Awareness (ECO Flag).
- Heartstart Training (teaching children the principles of basic life saving techniques).

After School Activities

After school activities are mainly available to senior pupils, usually in P4, P5, P6 and P7 classes and include Orchestra, Choir, Drama, Craft, Good News Club, Golf, Cycling Proficiency, Soccer, Netball, Hockey, Mini-Rugby team practices and inter-school games/tournaments. Pupils in Primary 1-3 participate in the popular Galaxy Soccer programme.



Induction of New Pupils

Children who are admitted to Carniny Primary School embark on a programme of Induction commencing in May/June when parents are invited to meet their P1 teacher in a classroom setting. At the beginning of September pupils come to school for short periods, in small group situations. After this initial settling in time children stay in school until lunchtime (12.20pm). From the third week in September the school day ends at 2pm (Monday-Friday).



School Uniform

Pupils are expected to wear school uniform. When our pupils are in the public eye the universal wearing of uniform creates both a favourable impression and a mark of identity.

BOYS: Grey trousers
Carniny Primary School sweatshirt and polo shirt, grey socks and black shoes.

GIRLS: Grey Skirt/Plain trousers
Carniny Primary School sweatshirt and polo shirt,
White knee length socks and black shoes.

For formal occasions children should wear:

BOYS: Grey trousers, white shirt and school tie

GIRLS: Grey skirt/pinafore, white blouse and school tie, white knee length socks



All school uniform items can be purchased from Select Kidz Schoolwear, Springwell Street, Ballymena.

Pupil Assessment

Teachers evaluate pupil progress through continuous assessment tasks and mid year/end of year tests. End of Key Stage Assessment for Year 4 and Year 7 pupils is also carried out annually in keeping with statutory obligations. Pupils are awarded levels in English and Mathematics (Levels 1-3 in Key Stage 1 and 1-5 in Key Stage 2). Past results have indicated that pupils at Carniny Primary School achieve above and well above norms for Northern Ireland. Results for 2010/2011 school year can be viewed below.

Statutory Assessment Results 2010/11

Key Stage 1

| | Level 2 and above | Level 3 and above |
|-------------|-------------------|-------------------|
| English | 96.87% (93.62%) | 87.5% (42.8%) |
| Mathematics | 96.87% (94.42%) | 81.25% (47.78%) |

Key Stage 2

| | Level 4 and above | Level 5 and above |
|-------------|-------------------|-------------------|
| English | 90.9% (81.42%) | 43.18% (32.28%) |
| Mathematics | 86.36% (82.01%) | 59.09% (43.28%) |

Northern Ireland % in (brackets)

Statutory Assessment of ICT (Key Stage 2)

This year the Primary 7 pupils again participated in the ICT Statutory Assessment. The results are recorded below and are of our usual high standard. The samples of

pupils' work presented to the Council for the Curriculum Examinations and Assessment (CCEA) were highly commended.

| | Level 3 | Level 4 | Level 5 |
|-----|----------------|----------------|------------|
| ICT | 2.33% (21.18%) | 97.67% (75.28) | 0% (0.13%) |

Northern Ireland % (in brackets)

InCAS (Interactive Computerised Assessment System)

All children from P4-7 complete InCAS, a diagnostic, computer-adaptive assessment tool.

Using InCAS, teachers can benefit from a wealth of information that identifies what pupils know and can do, which can prove invaluable for teacher planning for the rest of the year. InCAS testing takes place in the early part of the Autumn term and results are shared with parents.

Communication with Parents

Parents obtain information about children's progress through formal and informal methods:-

- The pupil's Annual Progress Report
- The pupil's Record of Achievement in Year 7
- The Annual Parent Teacher Consultation
- Consultations at parents' or teachers' request

Transfer Procedure

The school ensures all children are well prepared for admission to second level education. The majority of pupils transfer to Ballymena Academy, Cambridge House, Slemish College, Dunclug College or Cullybacky High School.





No school can expect to meet all the aspirations of parents, however some indication of the school's reputation can be provided from extracts of letters received from parents presently and formerly associated with the school.

Quality of school buildings, facilities, well looked after, pleasant surroundings conducive to work and recreation, modern equipment and resources

Broad, balanced curriculum pre-dating and anticipating National Curriculum innovations; cultivation of interests beyond the traditional academic subjects

Impressive musical and sport tradition

Enthusiastic Parent Teacher Association, high level of parental interest in school

Christian ethos of the school

Academic success as perceived by number of pupils transferring to grammar schools

Concern for all pupils with genuine desire to help each pupil attain his/her potential

Cultivation of work habits and attitudes necessary to sustain academic progress at secondary level: e.g. revision and preparation for exams, keeping notes and files, preparing projects, using library and reference materials, using computers etc.

Effective school discipline policy so that pupils can work and play harmoniously

"Happy school" where pupils feel secure in a relaxed, friendly but working environment

Teachers and Principal demonstrate genuine desire to develop the talents and interests of the pupils providing a curriculum which is broad and balanced enough to retain the best of "traditional" skills while incorporating the necessary progressive innovations.

Organisation of Classes

The enrolment number of 270 pupils with approximately 38 children in each of the seven year groups necessitates the organisation of composite classes. Pupils work in group situations where they can achieve both satisfaction and success in their work. Pupils are also required to be taught at a level commensurate with their ability. P1-4 classes are currently grouped on the basis of chronological age and P5-7 classes according to academic ability. The governors will attempt to keep class sizes no more than 30.



Lunchtime Arrangements for Pupils and Staff

The safety and welfare of pupils at lunchtime is very important. Pupils are supervised by the Principal and Lunchtime Supervisory Assistants during the period 12.20 - 1.10pm daily. Pupils have three options regarding mid-day sustenance.

1. Purchase a school dinner
2. Bring a packed lunch
3. Go home for lunch

If a child goes home it is the parents' responsibility to clearly instruct the pupil concerning the arrangement for going home and returning. The Principal will require notification of children leaving school at lunchtime. With the exception of those pupils who go home for lunch it will be regarded as a serious breach of school rules to be found outside the school grounds during the lunch hour. Presently the daily cost of a school dinner is £2.20. A menu of school meals provided is available from the office or the school website.

Homework

Pupils are required to complete work at home. All homework activities are intended to develop independent study, provide additional practice for skills learned in the classroom and keep parents in touch with the child's day to day learning.

The co-operation of parents is requested to ensure that the:

- child makes an honest effort to complete homework set
- conditions under which homework is completed are suitable
- difficulties encountered by the child are not solved instantly by the parent

Homework varies in content and length. Senior pupils spend longer on homework. Preparation of reading, learning of spellings, revision of tests and examinations are homework activities considered of equal importance to written assignments.



PRACTICAL MATHS/ICT



CIRCLE TIME IN THE SCHOOL CURRICULUM



FUN IN THE PLAYGROUND



FOOTBALL TEAM



In the main written homework activities are set Monday - Wednesday nights. Pupils in their transfer year may also be required to complete homework over the weekend to develop the mature attitude and application required at secondary education level (A Homework Policy is available from the Principal on request).

School Discipline

The school has a positive approach to discipline. Children are rewarded for good behaviour and application to work. Children are also expected to follow a set of School Rules, formulated to develop and preserve a school community in which all can work and play harmoniously. The School Rules are detailed in the schools' Positive Behaviour Policy and are brought to the children's attention by the Principal and staff. Pupils are encouraged to respect not only adults, but fellow pupils and property. Serious breaches of discipline are referred to the Vice-Principal and Principal. A copy of the school's Positive Behaviour Policy is available on request from the Principal.

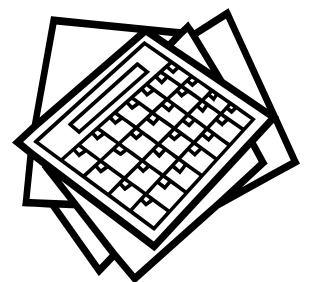
Attendance

In the interests of the children's education they are expected to attend school for 190 school days each year. Attendance is recorded on the Computer Attendance Module twice daily (morning and afternoon sessions). A full attendance involves being present the entire school day. The school's Attendance Policy can be viewed in the School Handbook.

The overall percentage attendance rate in 2010/2011 was 96.9%

School Holidays

Information about holidays (Christmas, Easter, Half-term breaks, etc.) will be dispatched to parents as soon as these dates are agreed by school and NEELB. Details are also available from the school website.



School Hours



| | | |
|---------|---|-------------------------|
| 9.00am | - | 10.45am |
| 10.45am | - | 10.55am (Morning Break) |
| 10.55am | - | 12.20pm |
| 12.20pm | - | 1.10pm (Lunch Break) |
| 1.10pm | - | 2.00pm (P1 - P3*) |
| 2.00pm | - | 3.00pm (P4 - P7) |

- 1.. Classes begin at 9.00am with Roll Call. In the interest of safety pupils should not arrive in school before 8.45am.
2. School finishes at 3.00pm for all pupils in P4-7 with the exception of those who are staying for organised games, clubs, music, etc.
3. *P3 children remain in school until 3pm each Monday and Tuesday.

Links with other Schools

The school has links with schools both locally and nationally. Currently the school is partnered with schools in Bilbao (Basque Country), Fontenay Le Compte (France) and Donabate (Ireland) through the Comenius Programme. Links have also been developed through the Dissolving Boundaries programme with our Donabate partner school. EMU links have also been established with pupils at St Colmcille's Primary School, Ballymena. Pupils also participate regularly in Ballymena and district inter school sporting competitions.

Charging and Remissions Policy

Education is provided free of charge for all lessons and activities associated with the pupil's entitlement under the Education Reform Order (NI) 1989.

Exceptions will include:

1. Payment may be required for board and lodging on an overnight trip. Charges will be remitted to parents on Income Support or Family Income Supplement.
2. Donation may be required for participation in an extra curricular activity.
3. Cost of admission to Seven Towers Leisure Centre swimming pool and swimming tuition. (Swimming tuition is offered to P5-7 children).
4. Provision of recorder for P4-P7 pupils, the instrument becoming the personal property of the pupil.
5. Pupils who play an orchestral instrument will be required to pay an annual fee for the loan of an instrument (£35), replace broken strings, reeds etc. as prescribed in the NEELB "Loan of Instrument" agreement. It is also necessary to levy a charge for tuition on an orchestral instrument in the light of schools now being charged for the services of peripatetic instrumental specialists.

The school may from time to time appeal to parents for voluntary donations to assist in the provision of an educational activity but no child will be disadvantaged if parents choose not to make a voluntary contribution. (e.g. a visit to an exhibition which would enhance a topic already studied). From time to time the school may organise optional extras such as visits to theatres, or bringing performers to the school. Charges will be made for such activities but non-participation by a pupil will not affect his/her academic performance. Charges will be made from time to time by a "Third Party" for a product available to pupils and parents on their request, e.g. School photograph, school sweatshirt, books from the School Book Club. There is no obligation to purchase the product. It is supplied at your request.



Parents and pupils may be invited to donate to various charity appeals, which are traditionally supported by local schools. There is no obligation to contribute. Any donations received are on the understanding that they are voluntary.

Complaints

In the event of a parent wishing to make a complaint or voice a concern about a child's safety the initial contact should be made to the Principal (or in his absence, the Vice Principal), so that the matter can be discussed. If the parent is still dissatisfied then a written complaint should be forwarded to the Principal. If the matter is still not resolved a written complaint should then be sent to the Secretary of the Board of Governors. The Governors will respond as quickly as possible following their convened meeting. If the matter still remains unresolved the complaint should then be sent in writing to the North-Eastern Education & Library Board, County Hall, 182 Galgorm Road, Ballymena. BT42 1HN. (Primary Schools Branch).

Provision of Information

Parents are provided with information in a variety of ways:

- The School Handbook, an information booklet is provided to parents of all new pupils.
- The Parents' Newsletter, issued to parents on a fortnightly basis, provides information relating to school life.
- Letters from Principal and Teachers providing information about other relevant matters
- Parent Information meeting at the beginning of each academic year.
- Teacher/Parental consultations are held in October and February of each year.
- Parents may speak to their child's teacher or the principal at any time during the year by making an appointment.

- Information is also made available on the school's website:
www.carninyprimary.co.uk

Parent Teacher Association

The school for many years has been fortunate to have the support and encouragement of an active and enthusiastic Parent Teacher Association, which provides:

1. Social evenings
2. Fund raising events e.g. Christmas Sale/Auction.



The P.T.A. contributes additional funding which is spent on equipment and activities enhancing the quality of school life for both pupils and teachers.

The P.T.A. finances the cost of school photocopying, and the purchase of whole school and classroom resources.

Further Information

The information provided in this prospectus is limited. Parents requiring further information are encouraged to make contact with the Principal or converse with parents whose children already attend or have attended the school.

If unforeseen circumstances dictate any change in the information contained in this prospectus parents will be informed of such as soon as possible in writing.